

MINUTES  
WALKERSVILLE BURGESS & COMMISSIONERS TOWN MEETING  
June 25, 2014

The Town meeting of the Walkersville Burgess & Commissioners was called to order on Wednesday, June 25, 2014, at 7:30 p.m. Those in attendance included Burgess Ralph Whitmore, Commissioners Gary Baker, Donald Schildt, Chad Weddle, and Debbie Zimmerman; Planning and Zoning Administrator Susan Hauver, Public Works Director Robert DePaola, Town Manager Gloria Long Rollins, 5 citizens, and Kelsi Loos, of the Frederick News-Post.

The meeting was called to order with the Pledge of Allegiance and a prayer.

1. MINUTES

*Commissioner Debbie Zimmerman made a motion, seconded by Commissioner Chad Weddle, to approve both the Town meeting minutes and the Closed Legal meeting minutes of June 11, 2014. Commissioner Donald Schildt noted that his concerns about the safety of the intersection of Glade Road and Charles Street need to be added. The motion passed by a vote of 4-0.*

2. AWARD CONTRACT TO REPLACE PAVILION ROOFS

This project was rewritten as a RFP (Request for Proposals), as the original invitation to bid resulted in one bid in the amount of \$55,000. This amount was beyond our Program Open Space project estimate. We requested proposals from an approved Frederick County list of roofing contractors, from Angie's List, and from all contractors that had responded to the original invitation to bid.

*Commissioner Debbie Zimmerman made a motion, seconded by Commissioner Gary Baker, to award the contract for replacing 5 pavilion roofs to E.R. Roofing in the amount of \$32,000, evaluated as the best combination of price, experience, and references. The motion passed by a vote of 4-0.*

3. TOWN HALL UPSTAIRS FLOOR REFINISHING

Staff has received proposals for refinishing the 2<sup>nd</sup> floor Town Hall hardwood floor. Prices for oil base finish and water base finish were received along with glowing reviews on both methods. Burgess and commissioners solicited citizens present at the meeting for advice and the resounding recommendation was for oil based finish.

*Commissioner Debbie Zimmerman made a motion, seconded by Commissioner Chad Weddle, to award the upstairs floor refinishing to Floor Doctors in the amount of \$5,328 for an oil based finish. The motion passed by a vote of 4-0.*

4. FOUNTAINROCK MANOR SINKHOLE REPAIR

Mr. Bob DePaola reported that sinkholes in Fountainrock Manor and Sun Meadow have both been repaired. He noted that a metal pipe, maintained by the Town, needed repair in conjunction with the sinkhole at Fountainrock Manor. The Town's cost to repair the pipe is \$1,855. Discussion of which came first, the sinkhole which damaged the pipe, or the damaged pipe which could cause the sinkhole, ensued.

*Commissioner Chad Weddle made a motion, seconded by Commissioner Gary Baker, to hold a closed legal meeting to discuss this further. The motion passed by a vote of 3-1, with Commissioner Donald Schildt in opposition.*

5. WATER TREATMENT PLANT UPDATE

Mr. Bob DePaola reviewed the study by ARRO Engineering regarding recommendations for the Walkersville Water Treatment Plant. Options and estimated costs were reviewed as follows: 1) to rebuild the current facility for \$5 million dollars, 2) to build a membrane filtration/ion exchange plant for \$5.3 million, 3) to build a membrane

filtration/reverse osmosis plant for \$5.7 million. He compared these options to a 13-year old study done by RK&K Engineers, which replaced the plant for \$3.5 million. Town staff will need to look into grants, loans, and funding options to accomplish any of these options. Commissioner Schildt recommends option #3, the membrane filtration/reverse osmosis plant for \$5.7 million.

*Commissioner Donald Schildt made a motion, seconded by Commissioner Chad Weddle, to commence pursuing option #3, the membrane filtration/reverse osmosis plant. The motion passed by a vote of 4-0.*

## 6. ACCOUNTS PAYABLE

*Commissioner Gary Baker made a motion, seconded by Commissioner Chad Weddle, to pay the attached bills. The motion passed by a vote of 3-1, with Commissioner Chad Weddle in opposition.*

## 7. COMMISSIONERS' CONCERNS

Commissioner Donald Schildt noted that he has a personnel issue to discuss in closed session.

Commissioner Gary Baker noted that the All-Shred event was a success and we shredded over 3,500 pounds of citizens' personal documents.

Burgess Ralph Whitmore reminded everyone to support the Walkersville Volunteer Fire Company carnival that starts on June 30<sup>th</sup>, next week!

Ms. Hauver informed commissioners that the Planning Commission would like to do more work on Ordinance 2014-02, amending 88-36D Minimum Lot Area for Mixed Use. The ordinance will die and be reintroduced when Planning Commission work is completed.

Ms. Hauver confirmed with commissioners that we will be changing to ARRO Engineering for our engineering services.

The meeting adjourned at 7:55 p.m.

Respectfully submitted,

Gloria Long Rollins  
Town Manager